ADUSUMILLI GOPALA KRISHNAIAH AND SUGARCANE GROWERS (AG&SG)
SIDDHARTHA DEGREE COLLEGE OF ARTS & SCIENCE,
(AUTONOMOUS) VUYYURU

NAAC Accredited at A (Cycle -II)   ISO 9001:2015 Certified

I.T POLICY OF THE COLLEGE

1. Introduction

College promotes the use of information technology to upgrade its teaching, learning and working environments. Ensuring the responsible, efficient and moral use of information technology is a team effort shared between staff and students.

2. Purpose

This policy provides a framework to guide users in decision-making about the usage of information technologies.

3. Definitions

3.1 Information Technology includes computer systems; networks; data storage media; software applications; hardware; or any other electronic or telecommunications media used for the digital transmission of information, on campus.

3.2. User refers to any person who accesses the college's information technology such as students, faculty.

3.3 User Account refers to the rights and/or permission granted to a specific
user to access a particular portion of the college's information technology

4. Policy statements

4.1. The primary purpose of information technology is for college-related activities and not limited to teaching, learning, research and administration.

4.2. Information Technology users shall be aware of, and adhere to, the requirements of all integrated and a group of laws and regulations, as well as the college's policies and procedures.

4.3. Employees are expected to use their college e-mail only for college-purpose.

4.4. An user account is accessed by the user to whom the account was assigned.

4.5. Users need to protect their user passwords.

5. Roles and responsibilities

5.1. IT Security Officer and Coordinator is responsible for implementation of this policy.

5.2. A detailed description of roles and responsibilities relating to this policy is provided in the User Manual of Information Technology.

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